

## How to Submit Your ARS Questions

The ARS system will allow you to display multiple choice, word cloud, and touch questions and capture responses from your audience in real time. Education research has shown that this is a very effective approach to adult learning, and the popularity of sessions like this offered at RSNA certainly speaks to how much our attendees enjoy this interactivity. The ARS system allows for the "blind" collection of data and can simply display results on how people responded to questions. To enable you to use this system to its fullest, Freeman Audio Visual (the company providing ARS support for RSNA) will need to load your ARS questions in advance.

**We are using Poll Everywhere as the audience response system. The audience will use their own mobile devices to respond to multiple choice, word cloud or touch questions. There will not be dual screens so you will no longer have the ability to have images on one screen and ARS questions on another. Also, the ARS questions will be part of your main presentation and will not run off a separate computer. You, the presenter, will advance to the polling slide and open the polling for the audience to respond.**

**You can submit your ARS questions in one of the following ways:**

1. Submit only the PPT slides containing your questions and indicate the order in which the questions will be asked.
2. Submit a Word document containing your questions and indicate the order in which the questions will be asked.
3. Submit your entire PPT presentation with your questions embedded in the slides.

**Please note: If you choose option 1 or 2 to submit your questions, it is imperative that your final presentation include your questions embedded into it in the order that you want to ask them so that the ARS team can insert the ARS slides in the correct location within your presentation.**

**Please note: Only the Multiple-Choice question type allows for a Correct Answer indicator. If you want to show the correct answer on the ARS slide, please indicate the correct answer in the notes section of your PowerPoint slide for our programmers.**

### How to submit your ARS Questions to Freeman:

Upload your ARS questions along with your main presentation to Orchestrate (<https://rsna2024.sessionupload.com/>).

**When you log in for the first time, you will be asked if you are going to be using ARS. If you select YES, the ARS team will receive a notification of your file upload. If you select NO, they will not know that a file has been uploaded by you. Should you select NO then decide you wish to use the system, please email [ARS-support@freeman.com](mailto:ARS-support@freeman.com), our support team can change the selection from No to Yes.**

**After submitting your files, the ARS team will download the file and LOCK you out of uploading any new or updated files while they are working on your questions. Since Poll Everywhere is web based, they will insert ARS slides into your presentation and upload a new version to Orchestrate. They will then send a message indicating that you can go back into Orchestrate and download this new file and make all edits to that file containing the ARS slide links.** Include comments in the notes section of the slides indicating which answer is correct for the technician to properly format the results slide.

***Please upload your ARS questions no later than November 15, 2024.*** By submitting this material in advance, the ARS technicians will review your presentation and coordinate the delivery of your ARS questions to the audience. We ask that speakers check in at the Speaker Ready Room to review your presentation at least 4-hours before your scheduled presentation. An ARS technician will be available in the Speaker Ready Room in N426A to help in answering questions.